I. Application Overview:

Type of Request (select all that apply)

IMPORTANT : *MIH applications may be submitted as MIH-only or combined with a KHITC and/or RLF application. KHITC applications MUST be combined with an MIH request.*

MIH: _____   KHITC: _____   RLF: _____

Application Type   *Updated Date:*

New Application: _____   Resubmission: _____   Updated Application: _____   Closeout: _____

Site Information

Project Name (*should match Notice of Application*): _____
Street Address (*or other detail to identify location*): _____
City: _____   City Population: _____   State: KS   Zip: _____
County: _____   County Population: _____   Census Tract: _____
Kansas Senate District: _____   Kansas House District: _____
Federal Congressional District: _____   Legal Address: _____

II. Type of Development:

Provide the total number of units for each type of unit below. KHRC recognizes that some units may fall under more than one of the descriptors below and that this may cause some units to be counted twice. However, the total units in development (FH45) should not contain duplicate information.

Unit Type	Number of Units
Total Units in Development	
Market Rate Units	
MIH Units	
KHITC Units	
RLF Units	

What is the type of the development? Indicate the number of units of each.

Development Type	Number of Units	Number of Buildings
Multi-Family Rental		
Single Family Rental		
Single Family Homeownership		
Infrastructure		
Duplexes		
Other (specify)		

Anticipated start date for construction: _____

Anticipated completion date of the development: _____

Address or geographic location of the development: _____

III. Funding Information:

*How will KHRC's resources be used? Please select all that apply and indicate the $ amount of each, but ONLY select the items that KHRC's resources will be applied towards. Infrastructure (as defined in the NORA) is **not** an eligible expense for an MIH grant.*

Cost	Amount	MIH	KHITC	RLF
Building-Specific Site Costs	$ -			
Down Payment Assistance	$ -			
Historic Rehabilitation	$ -			
Conversion From Another Use	$ -			
*Infrastructure/Site Work	$ -			
New Construction	$ -			
Acquisition + Rehab	$ -			
Rehabilitation	$ -			
Other (describe)	$ -			

If project is a rehabilitation or conversion of existing buildings, year constructed: _____

** Infrastructure is generally not an eligible cost under the MIH program. If applicants need infrastructure for their proposed project, funds for infrastructure costs should be requested through the RLF program. However, in extenuating circumstances, KHRC may consider providing funds for infrastructure under an MIH grant. If the applicant believes their project warrants consideration for such a waiver, **provide an explanation for why the funds for infrastructure <u>cannot</u> be requested as a loan**.*

Has the applicant applied or been approved for a Reinvestment Housing Incentive District (RHID)? _____

If yes, at what stage of the approval process is the applicant? _____

IV. Source of Funds (Construction & Permanent Financing):

Construction: List individually the source of construction financing.

Please attach proof of funding source with the application.

Source of Funds: Moderate Income Housing Grant   Amount of Funds: $ -

Contact Name: Kansas Housing Resources Corporation

Email: MIH@kshousingcorp.org   Phone: 785-217-2001

Source of Funds:	Kansas Housing Investor Tax Credit	Tax Credit Equity:	$ -
Contact Name:	Kansas Housing Resources Corporation		*Prefilled from KHITC tab.*
Email:	MIH@kshousingcorp.org	Phone:	785-217-2001
Source of Funds:	Revolving Loan Fund	Amount of Funds:	$ -
Contact Name:	Kansas Housing Resources Corporation		
Email:	MIH@kshousingcorp.org	Phone:	785-217-2001
Source of Funds:		Amount of Funds:	$ -
Contact Name:		Phone:	
Email:			
Source of Funds:		Amount of Funds:	$ -
Contact Name:		Phone:	
Email:			
Source of Funds:		Amount of Funds:	$ -
Contact Name:		Phone:	
Email:			
Source of Funds:		Amount of Funds:	$ -
Contact Name:		Phone:	
Email:			
Source of Funds:		Amount of Funds:	$ -
Contact Name:		Phone:	
Email:			
Source of Funds:		Amount of Funds:	$ -
Contact Name:		Phone:	
Email:			
Source of Funds:		Amount of Funds:	$ -
Contact Name:		Phone:	
Email:			
Source of Funds:		Amount of Funds:	$ -
Contact Name:		Phone:	
Email:			

For applicants requesting resources for existing MIH and/or KHITC projects <u>ONLY</u>.

Source of Funds:	Moderate Income Housing Grant	Amount of Funds:	$ -
Contact Name:	Kansas Housing Resources Corporation	Project Number:	
Email:	MIH@kshousingcorp.org	Phone:	785-217-2001
Source of Funds:	Kansas Housing Investor Tax Credit	Tax Credit Equity:	$ -
Contact Name:	Kansas Housing Resources Corporation	Project Number:	
Email:	MIH@kshousingcorp.org	Phone:	785-217-2001

Total Construction Financing: | $ - | *Prefilled from above.*

In the box below, detail other items used to leverage the proposal. This could include sources such as in-kind labor and services, reduced fees and taxes, and city contributed work. KHRC recognizes that calculating leveraged funds is complicated and nuanced. KHRC will consider the sources listed below, but outside of the leveraged funds calculation.

Permanent Financing: List total source of funds for the development at closing. Do not include construction finance.

Please attach proof of funding source with the application.

Name of Lender or Source of Funds	Amount of Funds	Annual Debt Service	Interest Rate of Loan Period	Amortization Period	Term of Loan
MIH Grant	$ -	$ -			
RLF	$ -	$ -	0.00%		
KHITC Equity	$ -	$ -			
	$ -	$ -			
	$ -	$ -			
	$ -	$ -			
	$ -	$ -			

Total Permanent Funds:	$ -	*Permanent Funds must Equal Total Development Costs (below).*
Total Development Costs:	$ -	*Prefilled from Section X.*
Total Annual Debt Service:	$ -	*Prefilled from above.*

V. Other Grants and Resources:

Reinvestment Housing Incentive District (RHID)

Total Award: $ -
Frequency of Payments:
Amount per Payment: $ -

Use of Funds

Historic Preservation Credit

Total Award: $ -
Frequency of Payments:
Amount per Payment: $ -

Use of Funds

Resource (describe)

Total Award: $ -
Frequency of Payments:
Amount per Payment: $ -

Use of Funds

Resource (describe)

Total Award: $ -
Frequency of Payments:
Amount per Payment: $ -

Use of Funds

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┌─────────────────────────────────────────────────────────────────────┐
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Resource (describe)

Total Award: $ -
Frequency of Payments: _____
Amount per Payment: $ -

Use of Funds

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┌─────────────────────────────────────────────────────────────────────┐
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VI. Partnership Information

Name: _____   Federal EIN Number: _____

General Partner/Managing Member/or Principal(s) Involved:

Identify the ownership structure, as applicable, for both homeownership and rental projects.

Name: _____   Phone: _____   Ownership Percentage: _____
Name: _____   Phone: _____   Ownership Percentage: _____
Name: _____   Phone: _____   Ownership Percentage: _____

VII. Development Team Information

Development Team

Provide the following information if applicable and attach a resume for each team member listed.

Developer: _____
         Email: _____   Phone: _____
Principal/Owner: _____
         Email: _____   Phone: _____
Builder/Contractor: _____
         Email: _____   Phone: _____
Mgmt. Company: _____
         Email: _____   Phone: _____
Consultant: _____
         Email: _____   Phone: _____
Architect: _____
         Email: _____   Phone: _____
Site Planner: _____
         Email: _____   Phone: _____
Property Manager: _____
         Email: _____   Phone: _____
Engineer: _____
   Email: _____   Phone: _____

Financial History

Is any related entity or member of the development team subject to any litigation, legal action, lawsuit, foreclosure or bankruptcy?   _____

If yes, provide an explanation:

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Funding History

Have any members of the development team previously received any of the resources listed above? _____

Name of Recipient: _____   Year(s) Received: _____
Resources Received: _____   Community Funded: _____

Name of Recipient: _____   Year(s) Received: _____
Resources Received: _____   Community Funded: _____

Name of Recipient: _____   Year(s) Received: _____
Resources Received: _____   Community Funded: _____

Disclosure of Relationship

Are any members of the development team or additional interested
parties a current or former employee of KHRC? _____

If yes, who? _____

Describe their involvement in the project:

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VIII. Additional Development Information:

Project Type

Detached Single Family: _____   Detached Multi-Family: _____   Apartments: _____
Rowhouse/Townhouse: _____   Partial Basement: _____   Stories: _____

Slab on Grade: _____   Crawl Space: _____   Elevator: _____
Full Basement: _____   If other, please describe: _____

Total Development Costs: $ -   *Prefilled from Section XI.*

IX. Annual Rental Operating Income and Expense:

If you do not plan to incorporate rental units in your project, please skip this section.

Operating Income

Unit Type	# Units	Monthly Rent Per Unit	Total Tenant Paid	Square Feet Per Unit
BR	0	$ -	$ -	
BR	0	$ -	$ -	
BR	0	$ -	$ -	
BR	0	$ -	$ -	
Total:	**0**		$ -	

Total Number of Units:	0
Other Income Type:	
Vacancy Allowance:	0%

Total Monthly Rental Income:	$ -
Plus Other Monthly Income Amount:	$ -
Less Monthly Vacancy Allowance:	$ -
Total Monthly Operating Income:	$ -

Total Annualized Operating Income:	$ -

Operating Expense

Administrative		Maintenance	
Advertising	$ -	Decorating	$ -
Management	$ -	Repairs	$ -
Legal/Partnership	$ -	Exterminating	$ -
Accounting/Audit	$ -	Ground Expense	$ -
Other	$ -	Other	$ -
Other	$ -	Other	$ -
Other	$ -	Other	$ -
Total Administrative Cost:	$ -	**Total Maintenance Cost:**	$ -

Operating	
Elevator	$ -
Fuel (Heating & Water)	$ -
Lighting & Misc. Power	$ -
Gas	$ -
Trash Removal	$ -
Payroll (include taxes)	$ -
Insurance	$ -
Total Operating Cost:	$ -

Total Real Estate Taxes:	$	-
Annual Replacement Reserve for Units:	$	-
Total Annual Operating Expense:	**$**	**-**

<u>IMPORTANT</u> : All applicants proposing a rental project must also complete the Rental Operating Proforma tab of this application. Failing to complete the Rental Operating Proforma for rental projects may result in an application being evaluated as substantially incomplete.

X. Homeownership:

If you do not plan to incorporate homeownership units in your project, please skip this section.

Down Payment Cost:	$	-
Estimated Sale Price:	$	-

Mortgage Principal & Interest:	$	-
Estimated Taxes & Insurance:	$	-
Total Monthly Housing Cost:	**$**	**-**

XI. Development Budget:

List Total Development Costs.

Itemized Cost	Development Cost	
To Purchase Land and Buildings:		
Land	$	-
Existing Structures	$	-
Demolition	$	-
Other	$	-
Subtotal	**$**	**-**
For Site Work:		
Eligible Building-Specific Site Costs	$	-
Offsite Infrastructure	$	-
Onsite Infrastructure	$	-
Other	$	-
Subtotal	**$**	**-**
For Rehabilitation & New Construction:		
New Building	$	-
Rehabilitation	$	-
Accessory Building	$	-
General Requirements	$	-
Contractor Overhead	$	-
Contractor Profit	$	-
Building Permit Fee	$	-
Other	$	-
Subtotal	**$**	**-**
For Contingency:		
Construction Contingency	$	-
Other	$	-
Subtotal	**$**	**-**
For Architectural & Engineering Fees:		
Architect Fee - Design	$	-

Architect Fee - Supervision	$ -
Real Estate Attorney	$ -
Consultant or Processing Agent	$ -
Property/Survey Fee	$ -
Engineering Fees	$ -
Other	$ -
Subtotal	**$ -**
For Interim Costs:	
Construction Insurance	$ -
Construction Interest	$ -
Construction Loan Origination Fee	$ -
Construction Loan Credit Enhancement	$ -
Taxes	$ -
Other	$ -
Subtotal	**$ -**
For Financing Fees and Expenses:	
Bond Premium	$ -
Credit Report	$ -
Permanent Loan Origination Fee	$ -
Permanent Loan Credit Enhancement	$ -
Cost of Issuance/Underwriter Discount	$ -
Title and Recording	$ -
Counsel's Fee	$ -
Cost Certification Fee	$ -
Other	$ -
Subtotal	**$ -**
For Soft Costs:	
Property Appraisal (Feasibility) Market Study	$ -
Environmental Report	$ -
Rent-Up Consultants Other	$ -
Other	$ -
Subtotal	**$ -**
For Developer's Fees:	
Developer's Overhead	$ -
Developer's Fees	$ -
Other	$ -
Subtotal	**$ -**
For Development Reserves:	
Rent-Up Reserve Operating Reserve Other	$ -
Other	$ -
Subtotal	**$ -**
Total	**$ -**

XII. Job Creation and Economic Development

Please provide a narrative explaining job creation and economic development in your community, including major employers with the number of their employees, open positions, and unemployment rate. This narrative should include relevant job and economic development numbers from the applicant's housing study. Submit documentation to support each answer (i.e.

<u>Major Employers in the Area</u>

Employer Name: _____   # of employees: _____   # of open positions: _____

Employer Name: _____	# of employees: _____	# of open positions: _____
Employer Name: _____	# of employees: _____	# of open positions: _____
Employer Name: _____	# of employees: _____	# of open positions: _____
Employer Name: _____	# of employees: _____	# of open positions: _____
Employer Name: _____	# of employees: _____	# of open positions: _____
Employer Name: _____	# of employees: _____	# of open positions: _____

Please provide a brief narrative on open positions and projected employment opportunities.

Current Unemployment Rate: _____   Date collected and community definition: _____

Please provide a brief narrative on how the proposal provides a solution to the immediate workforce needs in the community.

XIII. Application Next Steps

*THIS APPLICATION IS NOT COMPLETE. Completing only the Project Information tab of this application DOES NOT qualify as a complete application for the MIH, KHITC, or RLF Programs. Completing only this tab of the spreadsheet may result in an application being evaluated as substantially incomplete. After completing the Project Information tab, complete the corresponding tabs for each program for which the applicant intends to apply. **Each program has a separate application tab in this spreadsheet.** If the applicant intends to apply for each program, they will need to complete the corresponding application for each program.*